

Homedale Trojan Athletic Association Bylaws

Mission Statement

The Homedale Trojan Athletic Association is a nonprofit organization of Homedale athletic coaches, interested parents, community members and alumni who voluntarily assist in the positive furtherance of interscholastic athletics as an integral part of the education process at Homedale School District.

Article 1 – Name, Purpose, Powers, Offices

- Section 1 Name – The name of the club “Homedale Trojan Athletic Association”
- Section 2 Purpose – The purpose of “Homedale Trojan Athletic Association” is as follows:
- (a) To engage, foster, and promote the athletic programs and school spirit at Homedale High School
 - (b) To assist and support the faculty members, coaches and staff involved in the administration and conduct of interscholastic athletic programs.
 - (c) To raise funds for special equipment and programs deemed desirable by the Athletic Director not specifically provided by District School Board. No part of the funds raised shall inure to the benefit of HTAA club members.
- Section 3 Powers – In support of the stated purpose, but not in limitation thereof, the HTAA shall have the power:
- (a) To solicit contributions including in-kind donations on behalf of the Homedale Athletic Department.
 - (b) To engage in activities which will assist or contribute to the positive furtherance of the Homedale Athletic Program.
 - (c) To cooperate with the Principal, Athletic Director or other designated officials of Homedale High School in programs that further the welfare of the student body.
- Section 4 Offices – The Homedale Trojan Athletic Association shall be run with the Homedale Athletic Department. The Athletic Director shall be the HTAA representative on campus. Other arrangements deemed appropriate by the Principal are also acceptable.

Article II - Membership

- Section 1 Eligibility
- (a) Regular membership in the club shall be open to all parents of students in Homedale School District, coaches and staff members of Homedale School District, and alumni of Homedale School District.
 - (b) Associate membership in the HTAA shall be open to adults subscribing to the objectives of the HTAA. Associate members cannot hold office in the HTAA, although they may become members of a committee and special groups authorized by the HTAA Board of Directors.
- Section 2 Members in good standing – a member shall be deemed in good standing when annual dues are paid.
- Section 3 Termination of Membership – membership in the HTAA may be terminated:
- (a) For nonpayment of dues.
 - (b) Through resignation – any member may voluntarily resign from HTAA.
 - (c) For cause – any member who engages in activities detrimental to the HTAA may be terminated as a member after an appropriate hearing, if requested, before the Board of Directors and an affirmative vote of not less than three-fourths of the members of the Board of Directors.

Article III- Meetings

- Section 1 Annual meeting – Annual meeting will be held during the month of August each year, on such a day and at such a place and hour as determined by the Board of Directors for the purpose of electing officers.
- Section 2 Regular Meetings – Regular meetings of the HTAA shall be held twice each high school sport season. Dates and times shall be determined by the Board of Directors.
- Section 3 Special meeting – Special meetings may be called by the chairman or by a vote of not less than 40 percent of members.
- Section 4 Place of meetings – The Board of Directors may designate any place, either within the school building, or without, as the place of meeting of the members.

Section 5 Notice of meetings – A written notice stating date, day, time, and place of the meeting will be sent to each Board Member not less than 7 days nor more than 15 days prior to the meeting. Meetings of the general membership require a written notice to be published not less than 15 nor more than 30 days prior to the meeting.

Article IV – Board of Directors

Section 1 Election – The affairs of the HTAA shall be managed by the Board of Directors, which shall consist of no less than 7 elected members in good standing. The exact number of elected directors each year is to be determined by the Board of Directors at least 30 days before the annual meeting. A new Board of Directors shall be elected each year for a term of one year. The new Board of Directors will begin after the August annual meeting.

Section 2 Composition of the Board – The elected Board of Directors will consist of one coach of a male varsity sport, one coach of a female varsity team, one parent from a male student athlete at Homedale High School, one parent of a female athlete at Homedale High School, one alumni member in good standing, one regular member in good standing that heads the membership committee and one member in good standing that heads the social committee. Chairperson of these committees must be a parent, coach, faculty, or alumni, but must be a member in good standing.

Section 3 Officers – The Board of Directors will assume the following responsibilities. The Homedale High School Athletic Director will be the Chairman of the Board. The other members of the board will assume the roles of President, Vice President, Secretary, and Treasurer. No two offices may be held at the same time by the same person. This includes the chairman of the membership committee and chairman of the social committee from holding another Board of Director office.

Section 4 Nominations – The nominating committee shall consist of current Board of Directors. They will seek out candidates who are members in good standing to fill board positions. Members will vote for those nominated, simple majority is required to win the election.

- Section 5 Qualifications – To be eligible to be an officer or on the board, an individual must be a member in good standing and meet requirement of being a parent, coach, or alumni.
- Section 6 Vacancies – In the event a vacancy in the Board of Directors occurs as a result of death, resignation, disability, or termination for cause of a director, such vacancy shall be filled by the Board of Directors, who will elect a director to serve until the next annual meeting.
- Section 7 Quorum – One-half of the Board of Directors shall constitute a quorum for the transaction of business at any meeting of the board. If quorum is not present, any lesser member may adjourn the meeting without further notice.
- Section 8 Action by Directors – The act of a majority of the Directors present at a meeting which a quorum is present, shall be the act of the Board of Directors, except where otherwise provided by law of these bylaws.
- Section 9 Compensation – Directors and officers shall not receive any compensation for their services.

Article V – Officers – Duties and Responsibilities

- Section 1 Chairman of the Board – The Chairman of the Board of Directors shall be the Homedale High School Athletic Director or such other representative as designated by the High School Principal. The Chairman shall be entitled to vote only in the event of a tie vote of the other directors. The office of the Chairman is an appointed office. The Chairman will be the principal executive officer of the organization and shall in general supervise and control all the business and affairs of the club.
- Section 2 President – President will run the meeting in the absence of the Chairman. The president and secretary may sign any contracts, leases, or other instruments which the Board of Directors has authorized to be executed. The president will report information gathered from membership committee and social committee.
- Section 3 Vice President – In the absence of the president , or in the event of inability or refusal to act, the vice president shall perform the duties of the president. The vice president shall perform such

other duties as shall from time to time be assigned to him by the Chairman or President.

Section 4 Secretary – The secretary of the club shall be responsible for the proper mailing and e-mail notifications of meetings of the Board of Directors and members as appropriate, and shall take and publish in good form the minutes of all meetings.

Section 5 Treasurer – The Treasurer shall be in charge of funds and financial records. The treasurer will be responsible for the proper collection of all membership dues and assessments. The treasurer shall be responsible for the proper deposit and recording of such monies.

Article VI – Committees

Section 1 Membership Committee – Chairperson shall be a member in good standing. Chairperson along with fellow members of the committee made up of members of the HTAA (minimum of 4), shall be in charge of taking memberships and creating membership opportunities. Membership committee will report to president regarding membership, and membership news.

Section 2 Social Committee – Chairperson shall be a member in good standing. Chairperson along with fellow members of the committee made up of members of the HTAA (minimum of 4), shall be in charge of developing an annual social- fund raising event to promote the Homedale Trojan Athletic Association. Social committee will report to president regarding membership and membership news.

Article VII - Dues

Section 1 Annual Dues – The rate of dues shall be established by the vote of the majority of the Board of Directors.

Article VIII – Accounting

Section 1 Books, Records, Charts of Accounts – The HTAA shall keep correct books and records of account and shall keep minutes of the proceedings of its Board of Directors and Committees having any authority of the Board of Directors. A record book shall be kept by the Secretary.

A chart of accounts that accurately reflects the income, revenue, expenses, assets, and liabilities of the HTAA, shall be prepared and maintained by the Treasurer.

An archive of books, records, financial statements, and relative documents will be maintained in the HTAA office (athletic directors office) on the school premises.

All books and records of the HTAA may be inspected by any member in good standing for any proper purpose at any reasonable time.

Article IX - Contracts, Deposits, Checks, and Funds

- Section 1 Contracts – The Board of Directors may authorize any officer or Director, in addition to those so authorized by these Bylaws, to enter into any contract or execute and deliver any instrument in the name and on behalf of the Homedale Trojan Athletic Association. Such authority may be general or confined to specific instances.
- Section 2 Deposits – All funds of the HTAA shall be deposited from time to time to the credit of the “Homedale Trojan Athletic Association” through the office of the Homedale High School. The “Homedale Trojan Athletic Association” shall have an account within the Homedale High School Activities account.
- Section 3 Checks, Drafts, etc. – All checks, drafts, or purchase orders for payment of money, notes, or other evidence of indebtedness, issued in the name of the HTAA shall be signed and issued through the Homedale High School office. The “Homedale Trojan Athletic Association” must produce purchase orders to conduct all business payments through Homedale High School office.
- Section 4 Gifts – The Board of Directors may accept on behalf of the HTAA, any contribution, gift, bequest, or device for the general purpose or any specific purpose of the HTAA.

Article X – Amendments to Bylaws

- Section 1 Procedure – These Bylaws may be altered, amended, repealed, and new Bylaws may be adopted by a majority of the entire Board of Directors at any meeting of the Board, provided that at least seven (7) days written notice is given of intention to alter, amend, repeal, or to adopt new Bylaws at such meeting.

Section 2 Notice – When any amendments of the Bylaws have been made, copies of such amendments, or a complete revised copy of the Bylaws as amended, shall be mailed within thirty (30) days to each of the Board of Directors.